

COOS COUNTY AIRPORT DISTRICT
REGULAR BOARD MEETING
Thursday, April 25, 2024

Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Thursday, April 25, 2024 at 7:30 a.m., in the District Boardroom.

CALL TO ORDER: Chairman Bell called the meeting to order.

COMMISSIONERS PRESENT:

Jason Bell, Chairman
Joe Benetti, Vice-Chair (Zoom);
Caddy McKeown, Commissioner;
Andrew Brainard, Commissioner.

ABSENT: Brent Pahls, Chairman

COUNSEL PRESENT: Melissa Cribbins (Zoom).

STAFF PRESENT: Rodger Craddock, Executive Director; Robert Brittsan, Deputy Director; Bob Hood, Operations Manager; Crystal Lyon, Finance Manager; Amos Vorster, Office Manager; Stephanie Kilmer, Public Information Officer; Rick Skinner, Project Manager.

MEDIA AND GUESTS PRESENT: John Meynink, Coos County Resident; Ken Bonetti, Coos County Resident; Dean Martin, PEG Broadcasting.

Section I. Consent Calendar:

Vice Chair Benetti noted that the District currently uses three different bank accounts, and wondered if things could be simplified by consolidating them. He also observed that the monthly power bill for the airport is quite large, and commented that an evaluation by Energy Trust of Oregon may result in future savings.

Upon a motion by Commissioner McKeown (Second Commissioner Brainard), the Consent Calendar Items for April 2024 were unanimously approved.

Section II. Executive Director's Report:

The Executive Director addressed the Board regarding current operations and projects at the Airport.

It was noted that the Airport has enjoyed an increase in the number of passengers flying commercially compared to the same quarter in 2023, continuing the growth in enplanements seen last year.

The work needed to replace or reconstruct the 50,000 sq ft apron from the WWII era will require extensive funding over a considerable amount of time. Some of the airport improvement grants available to the District are reimbursable, requiring the airport to provide the funds up front and then submit receipts to recuperate a percentage of the expenses. Budgetary restrictions necessitate that this project be carried out in phases, with Phase I slated to begin later this year. Government has reduced the grant funding available for this phase from \$1,000,000 down to \$600,000.

The design phase of the Cargo Facility project is also underway. As the project progresses, more information will be shared with the Board.

The exterior portions of the baggage belt were replaced during the last month. Plans are in place to build/improve structures that will provide protection from the elements for this new equipment.

Logos have been added to District vehicles, and the terminal roundabout painting project has been completed.

Upcoming meetings include the Budget Committee meeting on May 17th, the CCAD Board meeting on May 23rd, and a Work Session with the District's Aviation Consultant on May 30th.

Section III. Action Items:

Upon a motion by Commissioner Brainard (Second Commissioner McKeown), Resolution 2024-04-01 amending CCAD Policy 4: Board Meetings was unanimously adopted.

Upon a motion by Commissioner McKeown (Second Commissioner Brainard), Resolution 2024-04-02 in support of the City of Coos Bay's Multi—Unit Property Tax Exemption Program was unanimously adopted.

Upon a motion by Commissioner Brainard (Second Commissioner McKeown) the emergency findings of the Executive Director and approval, after the fact, of the contracts

with Cummins, United Rentals, and Kyle Electric to rebuild the generator motor and provide a backup generator during the repair process were accepted.

Public Comments:

Mr. Meynink expressed his support for Coos Bay's MUPTE program, acknowledging that this addresses an area of need in the community. He also voiced his thanks to District Staff for the organizing of the Weed Wrangle event scheduled on April 27th.

Mr. Bonetti expressed concern that the volunteer efforts to control invasive weeds in the area, while commendable, would not be sufficient to eradicate these species in the neighborhood. He requested that the District consider securing funding for this project, either by budgeting its own monies, or by seeking grant funding.

Commissioner Comments:

Commissioner Brainard thanked staff and volunteers for their continued support of the Airport Park Project. He also advised that the first stakeholder meeting for the park project would be held on May 16th, 6:00 p.m. at the North Bend Senior Center, located near the airport.

Commissioner McKeown echoed the concerns of the neighborhood residents regarding scotch broom around the District's property. She shared her willingness to assist in identifying funding sources for the removal of invasive species.

Meeting adjourned to Executive Session at 7:53 a.m.

Public Meeting Resumed at 8:10 a.m.

Meeting adjourned at 8:10 a.m.