# Coos County Airport District
# Regular Board Meeting

*Minutes of the regular monthly meeting of the Board of Commissioners of the Coos County Airport District (CCAD) held on Wednesday, July 15, 2026 at 7:30 a.m., in the CCAD Boardroom.*

## CALL TO ORDER & INTRODUCTION OF GUESTS

### Commissioners Present

Joe Benetti, Vice Chair

Andrew Brainard, Commissioner

Caddy McKeown, Commissioner

Brent Pahls, Commissioner (Zoom)

### Absent

Jason Bell, Chairman

### Counsel Present

Melissa Cribbins

### Staff Present

Rodger Craddock, Executive Director; Robert Brittsan, Deputy Director; Russ Corona, Operations Manager; Stephanie Kilmer, Public Information Officer; Amos Vorster, Office Manager

### Media and Guests Present

John Meynink; Lexie Woodward; A. Lamar Hoy

## SECTION 1: CONSENT CALENDAR

### Motion:

Upon a motion by Commissioner McKeown (Second Commissioner Brainard) the Consent Calendar Items from June 2026 were unanimously approved.

*Benetti: Aye; Brainard: Aye; McKeown: Aye; Pahls: Aye*

## SECTION 2: EXECUTIVE DIRECTOR'S REPORT

Through the first half of the year, commercial passenger traffic has kept pace with our banner year we had in 2025, with **20,238 passengers** compared to **20,191** during the same period last year, an increase of **47 passengers.** While the San Francisco route declined by approximately **1.6%**, the Denver route increased by **6.9%**, resulting in overall stable passenger activity.

The Executive Director reported on meetings with the Oregon Department of Aviation regarding the Airport's Connect Oregon grant application for the commercial apron expansion project. The Airport's request for $900,000 ranked 4th out of 13 aviation grant applications and received a high priority ranking from the regional review committee. Due to statewide budget reductions, available grant funding has decreased from $75 million to $33 million, with final awards expected in October. The estimated project cost is approximately $1.5 million, and the Airport can proceed with the project regardless of the grant outcome.

Ardurra is updating the Airport Master Plan to evaluate future alternatives for additional commercial apron expansion should passenger growth continue.

The Executive Director announced a reorganization of Operations and Maintenance following the retirement of the former Operations and Maintenance Manager. The departments are now managed separately, and future operational and maintenance updates will be included in the Executive Director's report.

Maintenance staff are replacing deteriorated siding on the BLM building using in-house labor, significantly reducing costs. Inspection found minimal structural rot, and the project is expected to be completed in approximately six weeks. Funding is provided through the building's enterprise fund capital improvement budget. Additional planned improvements include replacement of two HVAC units.

Planned capital improvements to the OSP building include replacing approximately half of the building's windows and one overhead door. The work supports the recently extended tenant lease and helps preserve the facility for long-term occupancy.

Annual pavement maintenance is scheduled to begin in August, including runway and taxiway marking repainting, as well as parking lot striping at the terminal, BEC, and DHS facilities. The work will be completed by Airport staff using existing equipment.

The Airport successfully completed its annual TSA security inspection with no deficiencies identified. TSA recommended expanding perimeter fencing near the end of a runway to further reduce wildlife incursions, and staff will evaluate incorporating that work into a future pavement maintenance project.

## SECTION 3: PRESENTATION:

The Board received a presentation from the South Coast Development Council (SCDC) outlining its role in regional economic development and its ongoing partnership with the Airport. SCDC reviewed its mission, funding model, and collaborative efforts to promote business expansion, attraction, and retention throughout the South Coast region.

SCDC highlighted the Airport as one of the region's primary economic assets and described current marketing efforts to promote available Airport properties to a curated list of commercial site selectors through targeted outreach and marketing campaigns.

The presentation included updates on several collaborative initiatives:

- Coordination of Opportunity Zone nominations and continued management of regional Enterprise Zones, including portions of Airport property, to support business recruitment and investment.

- A cold storage pre-feasibility study being conducted in partnership with the Airport and the Southwestern Oregon Workforce Investment Board to evaluate the demand and feasibility of a cold storage facility on Airport property. Initial findings indicate that transportation and refrigerated trucking infrastructure would be critical to the project's success. Potential applications for seafood, agricultural products, and other industries were discussed.

Board members discussed potential opportunities for seafood distribution, agricultural products, and meat processing, with SCDC noting that seafood distribution appears to have the greatest near-term potential while meat processing would likely require a cooperative, locally driven approach. The Board thanked SCDC for its continued partnership and economic development efforts.

## SECTION 4: ACTION ITEMS

### Motion:

Commissioner McKeown (Second Commissioner Pahls) moved to adopt Resolution No. 2026-07-01 authorizing participation in the Oregon Infrastructure Finance Authority loan refunding program and authorizing the Executive Director to execute the necessary refinancing documents, provided the refunding achieves a minimum net present value debt service savings of at least three percent (3.0%) of the refunded principal.

*Benetti: Aye; Brainard: Aye; McKeown: Aye; Pahls: Aye*

### Motion:

Commissioner Brainard (Second Commissioner McKeown) moved to authorize the Executive Director to establish a business rewards credit card for the Coos County Airport District, execute all necessary application documents, and implement the program in accordance with the District's financial policies and internal controls.

*Benetti: Aye; Brainard: Aye; McKeown: Aye; Pahls: Aye*

## PUBLIC COMMENT:

Mr. Meynink expressed his thanks to the Commissioners for the ongoing work to remove scotch broom in the areas surrounding the airport, noting the resulting reduction in fire danger for neighboring properties.

## COMMISSIONER COMMENTS

Commissioner Brainard expressed his thanks to staff and the SCDC for their presentation. He also inquired if an on-site car wash might offer benefit to airport rental car tenants, especially airport traffic increases in the future.

## Meeting adjourned to Executive Session at 8:10 a.m.

## Meeting adjourned at 8:30 a.m.